Załącznik nr 6 do Zarządzenia Rektora Nr 53/19 z dnia 20 września 2019 r.

w brzmieniu Załącznika nr 1 do Zarządzenia 17/21

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# AGREEMENT No. ………../………….

**on the terms and conditions of payment for educational services provided to international students by the Kielce University of Technology**

is made as of this ………... day of …………………, in Kielce, by and between

**the Kielce University of Technology**, based at al. Tysiąclecia Państwa Polskiego 7, 25-314 Kielce, Poland, hereinafter referred to as **the University**,

represented by ,

**Dean of the Faculty of** , acting as power of attorney,

and

# Mr/Ms ,

Permanent address: ………………………………………………………………………….., ,

Correspondence address: ………………………………………………………

Passport No ,

Email address: ……………………………….….. , telephone number ,

hereinafter referred to as **the Student**.

# Article 1. [ Scope of Agreement ]

1. This Agreement aims to establish the terms and conditions regarding the payment for the following educational services provided by the Kielce University of Technology within a ………..-time, ..-cycle,

………., programme in ……………………………………………….….. with as the language of

instruction:

1. the courses in the curriculum;
2. the courses repeated by the Student due to unsatisfactory academic progress;
3. the courses outside the curriculum, excluding courses supplementing the learning outcomes required to enter a ….-cycle programme in the selected subject area.
4. The Student also shall pay for:
5. the issue of a student ID card (........... PLN) and a replacement ID card ( PLN);
6. the issue of a copy of their diploma of programme completion and a copy of their diploma supplement in a foreign language other than those issued on the basis of Article 77 Section 2 of the Act - the Law on Higher Education and Science ( PLN);
7. the issue of a replacement diploma of programme completion and a replacement diploma supplement (…………PLN**)**;
8. the use of the University accommodation facilities, in accordance with the University Chancellor’s Ordinance for a given academic year.
9. The University’s regulations governing the amounts and conditions of payment as well as the basis for exemption from payment of fees referred to in Section 1 of this Article are available via the University’s Bulletin of Public Information (abbreviated as BIP in Polish) webpage.

# Article 2. [ Duration ]

1. This Agreement shall remain in force until the Student completes their programme of study or is removed from the University’s register of students in accordance with the University’s Academic Regulations.
2. Until the moment of graduation, students admitted to the first year of studies, from the academic year 2023/24 onwards, can not be charged with new fees introduced by the University, and an increase in the amount of fees, referred to in Article 1, Section 1, Subsection 1) and 2), can only be made once per academic year, but no more than by the price index of goods and services of total consumer prices in the previous calendar year, as announced by the President of the Central Statistical Office on the basis of Article 94 section 1 item 1 letter a of the Act of December 17, 1998 on pensions from the Social Insurance Fund (Journal of Laws of 2023, item 1251, 1429 and 1672), in total by no more than 30% of the amount of such fees. The order on this issue is published immediately in the BIP, and relevant information is sent to students via the USOS system.

# Article 3. [ Rights and obligations of the Parties ]

1. The University undertakes to provide the services specified in Article 1 Section 1 hereof, using the specialist teaching facilities and staff available.
2. The Student undertakes:
3. to pay the fees for their programme at the University in the amounts and on the terms and conditions of payment specified in this Agreement, in the Rector’s ordinances on the terms of fee collection and fee categories and amounts, and in the University’s Academic Regulations;
4. to notify the University in writing of any change to their personal details contained herein and required by the regulations governing the programmes of study.
5. The organisation of programmes and the pertinent rights and responsibilities of students are provided in the University’s Academic Regulations.

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# Article 4. [ Payment of Tuition Fees ]

1. The tuition fee for one year of study shall be EUR.
2. The tuition fee for one semester of study, equal to one half of the amount specified in Section 1 of this Article,

i.e EUR, shall be paid by the Student into the bank account indicated by the University not later than

the date of the commencement of classes.

1. The services specified in Article 1, Section 1, Subsections 2) and 3) hereof shall be provided upon request of the Student.
2. The fee for the services specified in Article 1, Section 1, Subsections 2) and 3) hereof shall be paid by the Student in the amount calculated as the number of ECTS credits assigned to a course multiplied by the fee specified in Sections 5 or 6 of this Article; the fee shall be due by 31 October for courses offered in the winter semester and by 31 March for courses offered in the summer semester.
3. The fee for any course repeated due to unsatisfactory academic progress in the period covered by this Agreement shall be EUR for each ECTS credit assigned to the course.
4. The fee for any course outside the curriculum shall be set each time a decision needs to be made in accordance with the fees and charges established by the University for students commencing a programme of study in a given academic year.
5. The fee to be paid in a given semester for courses repeated due to unsatisfactory academic progress made in one semester shall not be higher than the semester fee. This, however, shall not apply to a sum of fees payable when the repeat courses are from more than one semester.
6. Cancellation of the Agreement for the provision of educational services specified in Article 1, Section 1, Subsections 2) and 3) by 31 October for classes delivered in the winter semester or by 31 March for those delivered in the summer semester of a given academic year shall constitute grounds for no charge of fees.
7. Should the Student submit an application to repeat a course or withdraw from their programme of study after the date specified in Section 4 of this Article, the fee to be paid shall be calculated as a pro-rata amount for the number of classes provided by the University by the submission/withdrawal date.
8. In the event that the Student returns to their programme of study, the fees for repeat semesters shall be the fees for repeat courses only, in accordance with the regulations concerning repeat courses due to unsatisfactory academic progress. The repeat semester is the semester the Student enrolled in prior to their removal from the University’s register of students.

# Article 5. [ Expiry or termination ]

1. This Agreement shall expire following the Student’s completion of their programme at the Kielce University of Technology or it shall be terminated upon their removal from the University’s register of students for reasons listed in the University’s Academic Regulations.
2. The termination of this Agreement for reasons specified in Section 1 of this Article shall not exempt the Student from the obligation to pay the required fee calculated as a pro-rata amount for the number of classes within the scope of the educational services under this Agreement prior to the termination date.
3. Should this Agreement be terminated during a semester, the fee for the educational services provided by the University shall be returned to the Student on request less the pro-rata amount for the number of full weeks left in that semester in the case of a full-time programme, or for the number of sessions left in that semester

in the case of a part-time programme.

# Article 6. [ Final provisions ]

1. Any matter not covered by this Agreement shall be dealt with under the relevant provisions of the Civil Code of Poland, regulations for programmes of study and the functioning of the University, and the regulations specified in Article 1 Section 3 hereof.
2. Should there be any delay in the payment for the educational services, the University shall take action to recover the fees that remain outstanding.
3. The fees shall be paid into a bank account indicated to the Student by the University.
4. If a fee is not paid by the due date, statutory interest on late payment shall be charged. The payment due date is the date by which the fee needs to be paid into the University’s bank account.
5. Any dispute that may arise out of and in connection with this Agreement shall be settled by an appropriate court of law in Poland.
6. This Agreement is executed in two counterparts, one for each Party.

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| **Student** | **Kielce University of Technology** |
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