**Attachment to the Rector’s Order No. 109/23 dated November 29 ,2023, PŚk**

…………………, on ……………. 20……. r.

*Location*

Full name ……………………………………………

Mailing address……………………………………………

Student ID number……………………………………………

Faculty……………………………………………

Field of study ………………………………… Year of study ……………

Type of studies: full-time/part-time

.....................................................................

(phone number/email)

**REQUEST FOR CERTIFICATE ISSUANCE**

I am requesting the issuance of a certificate regarding ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….

For the purpose of *(specify the regulation requiring the certificate or demonstrate the legal interest)*

………………………………………………………………………………………………………………………

………………………………………………………………………………………………………………………

Certificate:

1. Please issue in ......... copy / copies\*
2. I will pick up in person / please send by mail\*

\* *delete* as appropriate

Sincerely,

…….…………………………………

|  |  |
| --- | --- |
| **Completed by the Dean’s Office Employee** | |
| Received on:  ………………………………………………… | Employee’s Signature:  ………………………………………………… |
| **Completed by the Applicant for personal pickup** | |
| I confirm the receipt of the certificate with number …………………………………………………  On the date:  ………………………………………………… | Applicant’s signature:  ………………………………………………… |
| **Completed by the Dean’s Office Employee in case of non-personal pickup** | |
| Sent by mail on  ………………………………………………… | Employee’s Signature:  …………………………………………………… |