

## MODULE DESCRIPTION

Module code	<b>Z-ZIP-623z</b>
Module name	<b>Język angielski specjalistyczny I</b>
Module name in English	<b>Specialist English 1</b>
Valid from academic year	<b>2016/2017</b>

## A. MODULE PLACEMENT IN THE SYLLABUS

Field of study	<b>Management and Production Engineering</b>
Level of education	<b>1st degree</b> <i>(1st degree / 2nd degree)</i>
Studies profile	<b>General</b> <i>(general / practical)</i>
Form and method of conducting classes	<b>Full-time</b> <i>(full-time / part-time)</i>
Specialisation	<b>All</b>
Unit conducting the module	<b>Faculty Centre for Foreign Languages</b>
Module co-ordinator	<b>Agnieszka Szczepaniak, MSc</b>
Approved by:	

## B. MODULE OVERVIEW

Type of subject/group of subjects	<b>Other</b> <i>(basic / major / specialist subject / conjoint / other HES)</i>
Module status	<b>Compulsory</b> <i>(compulsory / non-compulsory)</i>
Language of conducting classes	<b>English</b>
Module placement in the syllabus - semester	<b>5th Semester</b>
Subject realisation in the academic year	<b>Winter semester</b> <i>(winter semester/ summer)</i>
Initial requirements	<b>English 4</b> <i>(module codes / module names)</i>
Examination	<b>No</b> <i>(yes / no)</i>
Number of ECTS credit points	<b>2</b>

<b>Method of conducting classes</b>	<b>Lecture</b>	<b>Classes</b>	<b>Laboratory</b>	<b>Project</b>	<b>Other</b>
<b>Per semester</b>			<b>30</b>		

### C. TEACHING RESULTS AND THE METHODS OF ASSESSING TEACHING RESULTS

<b>Module target</b>	The aim of the module is to build and develop lexical, grammatical and communicative skills in English for the purpose of preparing written and oral presentations of technical and business issues.
----------------------	--

Effect symbol	Teaching results	Teaching methods <i>(l/c/lab/p/other)</i>	Reference to subject effects	Reference to effects of a field of study
U_01	A student can write a formal e-mail, report, memo and agenda; can present opinions on technical and business issues; is able to prepare and deliver an oral presentation in English concerning the issues mentioned above	lab	K_U05	T1A_U01 T1A_U03 T1A_U04 T1A_U06
U_02	A student can obtain, interpret and compare information from English sources; can describe different kinds of charts and is able to handle business correspondence in English	lab	K_U05	T1A_U01 T1A_U03 T1A_U04 T1A_U06
K_01	A student understands the necessity to improve his/her qualifications, including the level of English, which provides better job opportunities.	lab	K_K01	T1A_K01

#### Teaching contents:

##### 1. Teaching contents as regards lectures

Lecture number	Teaching contents	Reference to teaching results for a module

##### 2. Teaching contents as regards classes

Class number	Teaching contents	Reference to teaching results for a module

##### 3. Teaching contents as regards laboratory classes

Laboratory class number	Teaching contents	Reference to teaching results for a module
1	Company structure; job hierarchy; writing a memo.	U_01 U_02 K_01
2	Employee training – teamwork. Describing how a device operates.	U_01 U_02 K_01
3	Job routines – work tasks; holding / attending meetings; agenda.	U_01 U_02

		K_01
4	Working abroad; CV, covering letter – writing; job interview; career path description.	U_01 U_02 K_01
5	Specifications; comparing dimensions of objects and devices.	U_01 U_02 K_01
6	Describing a process: assembling a car; satellite broadcasts; drilling a tunnel.	U_01 U_02 K_01
7	Describing tools / devices and their application; two and three-dimensional shapes.	U_01 U_02 K_01
8	Describing safety hazards and explaining safety procedures – emergency actions; reports.	U_01 U_02 K_01
9	Technical support and services – diagnosing causes and suggesting solutions.	U_01 U_02 K_01
10	Dealing with complaints; requesting information – emails.	U_01 U_02 K_01
11	Converting energy; types of motion – describing internal-combustion engine performance.	U_01 U_02 K_01
12	Describing a flow cycle: heating and cooling systems.	U_01 U_02 K_01
13	Measurement devices; units of measurement.	U_01 U_02 K_01
14	Types of sensors used in crash tests.	U_01 U_02 K_01
15	GPS ; positioning – calculating distance, speed, location, depth; giving and following directions.	U_01 U_02 K_01

#### 4. The characteristics of project assignments

### The methods of assessing teaching results

Effect symbol	<b>Methods of assessing teaching results</b> <i>(assessment method, including skills – reference to a particular project, laboratory assignments, etc.)</i>
U_01	Mid-semester test, final test.
U_02	Oral presentation.
K_01	Monitoring the progress of students and their involvement in pair work and discussions.

## D. STUDENT'S INPUT

ECTS credit points		
	Type of student's activity	Student's workload
1	Participation in lectures	
2	Participation in classes	
3	Participation in laboratories	<b>30</b>
4	Participation in tutorials (2-3 times per semester)	<b>2</b>
5	Participation in project classes	
6	Project tutorials	
7	Participation in an examination	
8		
9	<b>Number of hours requiring a lecturer's assistance</b>	<b>32</b> <i>(sum)</i>
10	<b>Number of ECTS credit points which are allocated for assisted work</b> <i>(1 ECTS point=25-30 hours)</i>	<b>1.2</b>
11	Unassisted study of lecture subjects	
12	Unassisted preparation for classes	
13	Unassisted preparation for tests	<b>6</b>
14	Unassisted preparation for laboratories	<b>12</b>
15	Preparing reports	
15	Preparing for a final laboratory test	<b>4</b>
17	Preparing a project or documentation	
18	Preparing for an examination	
19		
20	<b>Number of hours of a student's unassisted work</b>	<b>22</b> <i>(sum)</i>
21	<b>Number of ECTS credit points which a student receives for unassisted work</b> <i>(1 ECTS point=25-30 hours)</i>	<b>0.8</b>
22	<b>Total number of hours of a student's work</b>	<b>54</b>
23	<b>ECTS points per module</b> <i>1 ECTS point=25-30 hours</i>	<b>2</b>
24	<b>Work input connected with practical classes</b> <i>Total number of hours connected with practical classes</i>	<b>54</b>
25	<b>Number of ECTS credit points which a student receives for practical classes</b> <i>(1 ECTS point=25-30 hours)</i>	<b>2</b>

## E. LITERATURE

Literature list	<ol style="list-style-type: none"> <li>1. Bonamy M., <i>TECHNICAL ENGLISH2</i>, Pearson-Longman, 2008.</li> <li>2. Ibbotson M., <i>PROFESSIONAL ENGLISH IN USE</i>, Cambridge University Press, 2010.</li> <li>3. Mascull B., <i>BUSINESS VOCABULARY IN USE</i>, Cambridge University Press, 2010.</li> <li>4. Sweeney S., <i>TEST YOUR PROFESSIONAL ENGLISH MANAGEMENT</i>, Penguin English, 2002.</li> <li>5. Pohl A., <i>PROFESSIONAL ENGLISH ACCOUNTING</i>, Penguin English, 2008.</li> </ol>
Module website	