



MODULE SPECIFICATION

Module code	
Module title in Polish	Wybrane aspekty gospodarowania nieruchomościami
Module title in English	Properties Management
Module running from the academic year	2016/2017

A. MODULE IN THE CONTEXT OF THE PROGRAMME OF STUDY

Field of study	Surveying and Cartography
Level of qualification	first cycle (first cycle, second cycle)
Programme type	academic (academic/practical)
Mode of study	full-time (full-time/part-time)
Specialism	all
Organisational unit responsible for module delivery	The Department of Geotechnical Engineering, Geomatics and Waste Management
Module co-ordinator	Ryszard Florek-Paszkowski, PhD, Eng.
Approved by:	Ryszard Florek-Paszkowski, PhD, Eng.

B. MODULE OVERVIEW

Module type	core module (core/programme-specific/elective HES*)
Module status	compulsory module (compulsory/optional)
Language of module delivery	English
Semester in the programme of study in which the module is taught	semester 7
Semester in the academic year in which the module is taught	winter semester (winter semester/summer semester)
Pre-requisites	None (module code/module title, where appropriate)
Examination required	No (Yes/No)
ECTS credits	2

* elective HES – elective modules in the Humanities and Economic and Social Sciences

Mode of instruction	lectures	classes	laboratories	project	others
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Politechnika Świętokrzyska

WYDZIAŁ INŻYNIERII ŚRODOWISKA, GEOMATYKI I ENERGETYKI

Total hours per semester	15		30		
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C. LEARNING OUTCOMES AND ASSESSMENT METHODS

Module aims	The aim of the module is to acquaint students with practical knowledge on property brokerage as well as revising the knowledge of procedures concerning this issue. A student becomes familiarised with the fundamentals of property valuation, preparing agreements in property management as well as the role of land and mortgage registers.
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Module outcome code	Module learning outcomes	Mode of instruction (l/c/lab/p/ others)	Corresponding programme outcome code	Corresponding discipline-specific outcome code
W_01	A student obtains basic knowledge on main principles of conducting property management and determining property valuation.	I	GiK_W08	T1 A_W02, T1 A_W08
W_02	A student obtains basic knowledge in terms of intermediation and property management.	I	GiK_W18	T1 A_W03, T1 A_W04, T1 A_W07
W_03	A student obtains basic knowledge as regards the principles of keeping record of land and mortgage registers and their associations with property cadastre.	I	GiK_W22	T1 A_W03, T1 A_W08
U_01	A student is able to make basic tasks connected with establishing land and mortgage registers and updating property cadastre.	I	GiK_U13	T1A_U08 T1A_U14
U_02	A student can identify and formulate the specification of activities for updating land and mortgage registers.	I	GiK_U22	T1A_U14
U_03	A student can prepare documentation connected with making value survey concerning property valuation as well as agreements concerning property brokerage.	I	GiK_U22 GiK_U24	T1A_U14 T1A_U16
K_01	A student is aware of the importance and understands non-technical aspects and effects of his/her activity (together with the associated responsibility for the decisions made).	II	GiK_K05	T1A_K02
K_02	A student is aware of his/her responsibility for the realisation of team tasks; moreover, a student can co-operate and work in a team during the realisation of engineering projects.	II	GiK_K06 GiK_K07	T1A_K03
K_03	A student can act in a resourceful manner by making optimisation of organisational actions.	II	GiK_K09	T1A_K06

Module content:

1. Topics to be covered in the lectures

No.	Topics	Module outcome code
1 – 2.	Price in relations to property value, the objective of valuation, valuation survey. Property management and management plan. Intermediation in property brokerage.	W_01 K_03
3 – 4.	Property brokerage professions with respect to the Property Management Act (property valuation, management, and intermediation in the course of	W_02 K_01



	trade).	
5 – 6.	Agreements in property management (preliminary, promised, conditional, management, intermediation in trade). Pre-emption, limited property rights, and the access to a public road.	W_02 W_03 K_01
7 – 8.	The role of notary public on property brokerage. The principle of public credibility in land and mortgage registers. The procedures concerning land and mortgage registers.	W_03 K_02

2. Topics to be covered in the classes

No.	Topics	Module outcome code
1 – 4.	Property management plan.	U_01 U_02 K_02
5 – 8.	Valuation survey concerning property.	U_03 K_01 K_02
9 – 12.	Agreements in property management (examples).	U_03 K_01
13 - 15.	The procedures of land and mortgage registers.	U_01 U_02 K_03

Assessment methods

Module outcome code	Assessment methods <i>(Method of assessment; for module skills – reference to specific project, laboratory and similar tasks)</i>
W_01	A test, assessing reports on laboratory classes
W_02	A test, assessing reports on laboratory classes
W_03	A test, assessing reports on laboratory classes
U_01	A test, assessing reports on laboratory classes
U_02	A test, assessing reports on laboratory classes
U_03	A test, assessing reports on laboratory classes
K_01	A test, a discussion during tutorials and obtaining a credit
K_02	Assessing reports on laboratory classes, a discussion during tutorials and obtaining a credit
K_03	Assessing reports on laboratory classes, a discussion during tutorials and obtaining a credit



D. STUDENT LEARNING ACTIVITIES

ECTS summary		
	Type of learning activity	Study time/ credits
1	Contact hours: participation in lectures	15
2	Contact hours: participation in classes	
3	Contact hours: participation in laboratories	30
4	Contact hours: attendance at office hours (2-3 appointments per semester)	
5	Contact hours: participation in project-based classes	
6	Contact hours: meetings with a project module leader	
7	Contact hours: attendance at an examination	-
8		
9	Number of contact hours	45 <i>(total)</i>
10	Number of ECTS credits for contact hours <i>(1 ECTS credit = 25-30 hours of study time)</i>	1,8
11	Private study hours: background reading for lectures	3
12	Private study hours: preparation for classes	-
13	Private study hours: preparation for tests	
14	Private study hours: preparation for laboratories	2
15	Private study hours: writing reports	
16	Private study hours: preparation for a final test in laboratories	
17	Private study hours: preparation of a project/a design specification	
18	Private study hours: preparation for an examination	-
19		
20	Number of private study hours	5 <i>(total)</i>
21	Number of ECTS credits for private study hours <i>(1 ECTS credit = 25-30 hours of study time)</i>	0,2
22	Total study time	50
23	Total ECTS credits for the module <i>(1 ECTS credit = 25-30 hours of study time)</i>	2
24	Number of practice-based hours <i>Total practice-based hours</i>	32
25	Number of ECTS credits for practice-based hours <i>(1 ECTS credit = 25-30 hours of study time)</i>	1.28

E. READING LIST

References	
Module website	