



MODULE SPECIFICATION

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|---------------------------------------|------------------------------------|
| Module code | |
| Module title in Polish | Gospodarka nieruchomościami |
| Module title in English | Property Management |
| Module running from the academic year | 2016/2017 |

A. MODULE IN THE CONTEXT OF THE PROGRAMME OF STUDY

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| Field of study | Sueying and Cartographyrv |
| Level of qualification | first cycle (first cycle, second cycle) |
| Programme type | academic (academic/practical) |
| Mode of study | full-time (full-time/part-time) |
| Specialism | All |
| Organisational unit responsible for module delivery | The Department of Geotechnical Engineering, Geomatics and Waste Management |
| Module co-ordinator | Agnieszka Bieda, PhD, Eng. |
| Approved by: | Ryszard Florek-Paszkowski, PhD, Eng. |

B. MODULE OVERVIEW

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| Module type | core module (core/programme-specific/elective HES*) |
| Module status | compulsory module (compulsory/optional) |
| Language of module delivery | |
| Semester in the programme of study in which the module is taught | semester 6 |
| Semester in the academic year in which the module is taught | summer semester (winter semester/summer semester) |
| Pre-requisites | No requirements (module code/module title, where appropriate) |
| Examination required | yes (Yes/No) |
| ECTS credits | 5 |

* elective HES – elective modules in the Humanities and Economic and Social Sciences



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| Mode of instruction | lectures | classes | laboratories | project | others |
|--------------------------|----------|---------|--------------|---------|--------|
| Total hours per semester | 30 | 30 | | | |



C. LEARNING OUTCOMES AND ASSESSMENT METHODS

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| Module aims | The aim of the module is to acquaint students with the following: legal fundamentals as regards property management in Poland; the most important information connected with property management; basic procedures concerning property management; surveying procedures which are indispensable in marking land properties. |
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| Module outcome code | Module learning outcomes | Mode of instruction (l/c/lab/p/ others) | Corresponding programme outcome code | Corresponding discipline-specific outcome code |
|---------------------|---|---|--------------------------------------|--|
| W_01 | A student has basic knowledge as regards civil law, administrative law, as well as tasks and competences concerning the bodies of state and local government authorities as regards property management. | l/c | GiK_W05 | T1A_W02, T1A_W03 |
| W_02 | A student knows basic principles of determining the value of a property. | l | GiK_W08 | T1A_W02, T1A_W08 |
| W_03 | A student has basic knowledge as regards legal and technological fundamentals which concern surveying handling of property management. | c | GiK_W09 | T1 A_W03 |
| W_04 | A student knows the tasks of property management. | l | GiK_W18 | T1A_W03, T1A_W04, T1A_W08 |
| U_01 | A student is able to prepare technological documentation connected with surveying works in property management. | c | GiK_U07 | T1A_U03, T1A_U06, |
| U_02 | A student can integrate spatial data from various sources. | c | GiK_U19 | T1 A_U09, T1 A_U10 |
| U_03 | A student has substantive background to work in surveying realisations in companies and in organisational structures of various institutions (as regards works connected with property management). | c | GiK_U20 | T1A_U11 |
| U_04 | A student has theoretical and practical background as regards solving standard and non-standard problems (in a creative manner) connected with surveying handling property management. | c | GiK_U21 | T1A_U13, T1A_U15, |
| U_05 | A student can identify and formulate the specificity of actions as regards surveying handling property management (which lead to marking properties as well as updating property cadastre). | c | GiK_U22 | T1A_U14 |
| K_01 | A student is aware of the necessity of self-betterment as well as acting in a professional and responsible manner according to the principles of professional ethics. | l/c | GiK_K02 | T1A_K01, T1A_K02, T1A_K05, T1A_K07 |
| K_02 | A student is aware of the importance and understands non-technical aspects and effects of the activity connected with property management (including its impact on the economy and the associated responsibility for the decisions made). | l/c | GiK_K05 | T1A_K02 |

Module content:



1. Topics to be covered in the lectures

| No. | Topics | Module outcome code |
|---------|---|---------------------|
| 1 | Introduction (legal fundamentals and definitions). | W_04 |
| 2 - 4 | Property management belonging to the State Treasury as well as the local government units (property resources, perpetual usufruct, permanent management, and sale). | W_01 |
| 5 - 7 | Geodetic handling of property management (property integration and division, expropriation and the return of expropriated properties). | W_03 |
| 8 | Property pre-emption. | W_01 |
| 9 | The costs of building technical infrastructure devices. | W_01 |
| 10, 11 | Property valuation. | W_02 |
| 12 - 15 | Professional activity whose objective is to manage land properties (real property appraisal; intermediation in property brokerage; property management). | W_04 |

2. Topics to be covered in the classes

| No. | Topics | Module outcome code |
|---------|--|---|
| 1 | Introduction. Basic definitions. Surveying procedures connected with property management (resulting directly from the Property Management Act and derivatives). | W_04 |
| 2 - 7 | The division of properties as regards the Property Management Act (the conditions of division, procedures, exceptions, technical documentation, and administrative procedure). | W_03, U_01, U_02, U_03, U_04, U_05, K_01, K_02 |
| 8 - 10 | Integrating and dividing properties (the conditions of completing, procedure, documentation, and the procedures). | W_03, U_01, U_02, U_03, U_04, U_05, K_01, K_02 |
| 11 - 15 | The derivatives of the administration and surveying procedures as regards property management realised in order to mark land properties, e.g. properties demarcation. | U_01, U_02, U_03, U_04, U_05, K_01, K_02 |

Assessment methods

| Module outcome code | Assessment methods <i>(Method of assessment; for module skills – reference to specific project, laboratory and similar tasks)</i> |
|----------------------------------|--|
| K_01, K_02 | A discussion with students during the classes. |
| U_01, U_02, U_03, U_04, | Project assessment. |



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|---------------------------------|-----------------------------------|
| U_05 | |
| W_01, W_02, W_03, W_04 | Written tests and an examination. |



D. STUDENT LEARNING ACTIVITIES

| ECTS summary | | |
|--------------|--|-----------------------------|
| | Type of learning activity | Study time/ credits |
| 1 | Contact hours: participation in lectures | 30 |
| 2 | Contact hours: participation in classes | 30 |
| 3 | Contact hours: participation in laboratories | |
| 4 | Contact hours: attendance at office hours (2-3 appointments per semester) | 5 |
| 5 | Contact hours: participation in project-based classes | |
| 6 | Contact hours: meetings with a project module leader | |
| 7 | Contact hours: attendance at an examination | |
| 8 | | |
| 9 | Number of contact hours | 65 <i>(total)</i> |
| 10 | Number of ECTS credits for contact hours <i>(1 ECTS credit = 25-30 hours of study time)</i> | 2.6 |
| 11 | Private study hours: background reading for lectures | 10 |
| 12 | Private study hours: preparation for classes | 10 |
| 13 | Private study hours: preparation for tests | 10 |
| 14 | Private study hours: preparation for laboratories | |
| 15 | Private study hours: writing reports | |
| 16 | Private study hours: preparation for a final test in laboratories | |
| 17 | Private study hours: preparation of a project/a design specification | 20 |
| 18 | Private study hours: preparation for an examination | 10 |
| 19 | | |
| 20 | Number of private study hours | 60 <i>(total)</i> |
| 21 | Number of ECTS credits for private study hours <i>(1 ECTS credit = 25-30 hours of study time)</i> | 2.4 |
| 22 | Total study time | 125 |
| 23 | Total ECTS credits for the module <i>(1 ECTS credit = 25-30 hours of study time)</i> | 5 |
| 24 | Number of practice-based hours <i>Total practice-based hours</i> | 0 |
| 25 | Number of ECTS credits for practice-based hours <i>(1 ECTS credit = 25-30 hours of study time)</i> | 0 |

E. READING LIST

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| References | |
| Module website | |